



SAN LUIS OBISPO COUNTY EARLY CARE & EDUCATION PLANNING COUNCIL

3350 Education Drive, San Luis Obispo, CA 93405

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Executive Committee Meeting

June 7, 2023 9:00 – 11:00 AM

Meeting Location (In Person with Zoom Option for Public Attendance):

San Luis Obispo County Office of Education
3350 Education Drive, San Luis Obispo, CA 93405

Zoom Meeting ID: 970 6557 0097

MINUTES

Members Present:

Shana Paulson

Mika Buchanan

Lauren Handley

Lauren Thorne

Jamie Sanbonmatsu

Katie Mervin

Liaisons:

Michael Specchierla

Dr. James Brescia

Staff:

Raechelle Bowlay

Nataly Renteria

Meeting called to order by Council Chair, Jamie Sanbonmatsu, at 9:05 AM with welcome and introductions.

- [Executive Meeting Presentation](#)

CONSENT AGENDA

Motion to approve consent agenda, including adoption of the [agenda](#) with the addition of ARPA Report by Dr. James Brescia and [May 3, 2023 minutes](#), made by Katie Mervin, seconded by Lauren Thorne.

Upon putting the motion to a roll call vote, the results were:

ABSTAINED: Katie Mervin

YES: Mika Buchanan, Shana Paulson, Lauren Handley, Lauren Thorne, Jamie Sanbonmatsu

NO: None

Motion carried, results of the vote being: 5 yes, 0 no, and 1 abstention.

PUBLIC COMMENT & COUNCIL MEMBER ANNOUNCEMENTS

Lauren Thorne, San Luis Obispo County Office of Education

- State preschools started enrollment back in April; all programs are fully enrolled with the exception of one site.
- Adding a pilot program to our state preschool programs next year to help the workforce recruitment and retention efforts; each classroom will get a classroom assistant to be able to serve more children.

Jamie Sanbonmatsu, Valley View Children's Center

- Fully enrolled but closing the preschool older classroom due to staff

Shana Paulson, CAPSLO Child Care Resource Connection

- Contract Monitoring Review happened at the end of April; everything went really well 0% error rate.
- Food program review upcoming

SAN LUIS OBISPO COUNTY'S ARPA FUNDS INVESTMENT IN CHILD CARE – Dr. James Brescia

San Luis Obispo County's ARPA Funds Investment in Child Care presented by County Superintendent, Dr. James Brescia. Scope of work included in meeting materials.

- Attachment Included:
 - [Scope of Work](#)

BUDGET REVIEW

Department budgets presented by LPC Coordinator, Raechelle Bowlay. Budget presentation included in meeting materials.

- Close to being fully spent
- Council contract should arrive by Monday
- Attachment Included:
 - [CCPC Budgets 2022 – 2023](#)

COORDINATOR UPDATE – Raechelle Bowlay

- Early Care & Education Sector:
 - Center-Based Teacher Networking
 - School Age Child Care Networking
 - We Are The Care
 - Home Visiting Community Advisory Board Meeting
 - Help Me Grow Steering Committee
 - CAPSLO Child Care Resource Connection Advisory Board
 - Association for the Education of Young Children
 - National (NAEYC)
 - State (CAEYC)
 - Regional – Pacific Coast Chapter
- Working closely with the San Luis Obispo Chamber of Commerce and Atascadero Chamber of Commerce to close out on what it looked like being able to support childcare programs.
 - Access to chamber benefits;
 - Web Design
 - Tax Credit Workshops
 - Human Resource Connections
- Next week's Council meeting will be Melinda Sokolowski's last official meeting as a Council Member.
- Redesign and hosting of Early Care and Education Planning Council website
 - Reached out to the Communications and Media team here at the County Office of Education to be able to help us in supporting a website design.

- Executive Committee suggests Council Coordinator move forward with website redesign support and include cost in next year's budget
- Attachment Included:
 - [Website Redesign Proposal](#)

QUALITY COUNTS UPDATE – Lauren Handley

- Closing out the fiscal year for Quality Counts
- Quality Counts Planning Meeting scheduled for tomorrow
- Quality Counts Stipends are being processed
 - Education Stipend
 - Tier 1 (\$1,200) – 6+ units towards a degree in ECE, CD permit upgrade, or to meet job requirements
 - Tier 2 (\$700) – 3 units towards a degree in ECE, CD permit upgrade, or to meet job requirements
 - Professional Growth Stipend
 - \$500 for 21 hours of professional growth (including PD hours obtained by taking college units not applicable under the education stipend)
- 104 recipients this year for stipends; about \$63,000 awarded
 - 36 Education Advancement Stipends
 - 51 Professional Growth Stipends
- Recruitment plan for Quality Counts Classified Coordinator

COMMITTEE UPDATES

- **Workforce Development Subcommittee:** Supporting issues that affect the early care and education workforce including talent pipeline, professional development and career pathways.
 - Committee Chair: Katie Mervin
 - Priorities:
 - Mentor Selection Committee
 - Professional Growth System Update
 - Activities & Highlights
 - Moving forward with Mentor Program
 - Selection Committee
 - Mentor Applications
 - Professional Growth Advisor Cadre
 - Continued alignment of programs/initiatives
- **Advocacy Subcommittee:** Engages local government and identifies advocacy opportunities at local, regional, and state level.
 - Committee Chair: Kris Roudebush
 - Activities & Highlights
 - May 17, 2023 – Airport Land Use Commission
 - [Developmentally Appropriate Practices \(DAP\) around the Country](#)
 - Met with Paul Sloan, Economic Development Manager
 - Kris Roudebush will be moving to France for the summer; will be looking for someone to step in as Committee Chair

- **Economic Development Subcommittee:** Develops strategies that support early care and education as an essential part of local economy from the lens of providers as small businesses/employers and as a recruitment and retention strategy for businesses/employers.
 - Committee Chair: Shana Paulson
 - Priorities:
 - SLO City Pilot Project
 - Shared Services Alliance
 - ARPA Expansion Grant Application Process
 - Activities & Highlights:
 - Exploring ARPA Expansion Grant Application Process
- **Community Needs Subcommittee:** Identifies needs of the early care and education field as well as needs of families, employers and partner organizations to support the local mixed delivery system.
 - Committee Chair: Mika Buchanan
 - Priorities:
 - 5 Year Needs Assessment
 - Activities & Highlights:
 - Assessing: How has the need for childcare changed? What will mixed delivery system look like for families/providers?
 - Create a survey for community members to assess needs city by city
 - Highlight Community need through storytelling
 -

2023-2024 MEETING CALENDAR

Motion to approve [2023-2024 Meeting Calendar](#) as presented made by Lauren Thorne, seconded by Mika Buchanan. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None
 YES: Mika Buchanan, Shana Paulson, Katie Mervin, Lauren Handley, Lauren Thorne, Jamie Sanbonmatsu
 NO: None

Motion carried, results of the vote being: 6 yes, 0 no, and 0 abstentions.

2024-2026 COUNCIL CHAIR BALLOT

Nominations for Council Chair include; Patty Clarkson, Melina Simonds, and Patty Clarkson.

Amendments to the 2024-2026 Council Chair Ballot include:

- Add Lauren Thorne to the ballot
- Remove Patty Clarkson from the ballot

Motion to approve 2024-2026 Council Chair Ballot with amendments made by Katie Mervin, seconded by Lauren Handley. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None
 YES: Mika Buchanan, Shana Paulson, Katie Mervin, Lauren Handley, Jamie Sanbonmatsu
 NO: None

Motion carried, results of the vote being: 5 yes, 0 no, and 0 abstentions.

COORDINATOR EDUCATION ADVANCEMENT SCHOLARSHIP

Motion to approve Coordinator Education Advancement Scholarship of \$5,000 made by Katie Mervin, seconded by Shana Paulson. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None
YES: Mika Buchanan, Shana Paulson, Katie Mervin, Lauren Handley, Jamie Sanbonmatsu
NO: None

Motion carried, results of the vote being: 5 yes, 0 no, and 0 abstentions.

COUNCIL MEETING AGENDA

Motion to approve [June 14, 2023 Council meeting agenda](#) as presented made by Lauren Handley, seconded by Mika Buchanan. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None
YES: Lauren Thorne, Shana Paulson, Jamie Sanbonmatsu, Mika Buchanan, Lauren Handley
NO: None

Motion carried, results of the vote being: 5 yes, 0 no, and 0 abstentions.

ADJOURNMENT

The meeting adjourned at 11:10 AM

The next Executive Committee meeting will be held on Wednesday August 2, 2023 from 9:00 – 11:00 AM at San Luis Obispo County Office of Education, 3350 Education Drive, San Luis Obispo, CA.

Respectfully submitted,

*Nataly Renteria, Administrative Assistant
SLO County Early Care & Education Planning Council*